

**Minutes of the Carlisle Board of Health
November 9, 2010**

Present: Board Members Jeff Brem Chair, Bill Risso, Mark Caddell; Cathy Galligan; also present: Linda Fantasia, Agent, Ann Marie Brako (Carlisle Mosquito); Alan Carpenito

The meeting was called to order at 7:30 p.m.

MINUTES – Tables until next meeting.

ADMINISTRATIVE REPORTS

Agent Authorization – Brem explained to the Board that the Agent is annually authorized to sign licenses and permits on behalf of the Board with the exception of any application requiring a waiver or variance. This is usually done in August. The Board reviewed the Authorization.

It was moved (Risso), and seconded (Galligan) to authorize the Board's agent to sign permits and licenses on the Board's behalf as previously discussed up until August 31, 2011. Motion passed 4-0-0.

HAM Antenna – The School Committee approved installation of a HAM Radio antenna at the Corey Building. Installation will be paid for from a Citizens Corp Grant.

Seasonal Flu Clinic – The Board agreed to sponsor a free public flu clinic sometime in early December. Emerson Home Care will provide nurses. Fantasia is looking into insurance reimbursement to cover the cost of administration. Carlisle has ordered 250 doses of vaccine which includes protection against H1N1. Medical supplies are already on hand. Any unused vaccine will be redistributed by the state. The Board agreed that the clinic should be limited to adults. It will be held in the school cafeteria. The clinic will also be an EDS Drill. The Board/MRC have a plan for using the gymnasium as a mass vaccination site. The cafeteria provides a smaller, alternative venue.

Board of Health Vacancy– Brem explained that the Board will meet later in the evening to vote on a candidate for the seat vacated by Michael Holland. Brem said the Board is pleased to have two very qualified candidates, Elizabeth Nilson, M. D. and Vallabh Sarma, P.E. The Board discussed the resumes of both candidates. Galligan felt that the engineering background and availability as a retired resident of Mr. Sarma would be helpful with special projects such as dealing with the noise pollution on Rutland Street or managing development when the economy improves. She also recognized that Dr. Nilson's medical background would also be very helpful. Caddell and Risso thought having a doctor on the Board would be the better choice. Risso noted that not having a medical director to sign off on the H1N1 Clinic last year was a problem. Caddell noted that Nilson also has a Master's in Public Health and is interested in preventive health. Board members agreed that it would very much like Mr. Sarma to be involved in some capacity, possibly the Water Quality Subcommittee since Michael Holland, the departing member, was chair of that committee. Galligan noted that the Mosquito incorrectly identified the resigning member as Chris Deignan when it was actually Holland. The Board asked the Mosquito to correct this.

Brem asked the Board for a straw vote. Caddell, Risso and Brem voted for Nilson; Galligan voted for Sarma but said she would also be pleased to have Dr. Nilson on the Board.

Rocky Point Special Permit Conditions – Brem recused himself from the discussion since he is friends with one of the owners. The Board had evaluated the water meter readings which ran 38% to 21% of the 1320 GPD septic capacity. Fantasia noted that many of the residences are only occupied for a portion of the year, or occupied by a single resident. The special permit limits each dwelling to two bedrooms. It is up to the homeowners association to enforce this requirement. Fantasia was asked to check if there was an irrigation well and whether it was included in the readings.

FY12 Budget Preparations – Brem and Risso will attend the Fincom meeting on 12/13/10. Risso said the bills included a reclassification of wages from the Board's operating account to the septic loan program. Fantasia is now tracking actual hours worked on the loan program. Fantasia noted that the Public Health Region 4A North

Subregion has \$20K to spend on planning. It will be divided among the ten participating communities. There is also interest in creating some public service announcements. The Board approved the projects.

Sewer Project – The Board reviewed the edited narrative, legends and layout map. The Carlisle's Commonwealth Capital Program (CCP) points increased from 58 points for 2010 to 72 for 2011. The new information will be added to the record if the project makes the Intended Use Plan (IUP) issued by DEP in December or January. The Board approved the revised PEF.

Farmer's Market – The group that sponsors the summer market plans on holding an indoor market at the First Religious Society. Some of the vendors have contacted the office about licensing requirements. Fantasia will look into the guidelines set by the organizers and DPH requirements.

125 South Street – Environmental Solutions, the LSP for the cleanup activity, submitted results from three private wells in the area. No problems were noted.

180 Prospect Street – Fantasia will arrange to have the monitoring well tested. The well was installed to check for water quality as a result of a Clivus composting toilet installed for the residence.

Town Administrator, Tim Goddard, informed the Board that the Selectmen were ready for the joint meeting.

It was moved (Risso) and seconded (Caddell) to table the remaining agenda items and join the Selectmen's meeting in order to vote on a replacement for the current Board of Health vacancy. The Board will resume its agenda following the vote. Motion passed 4-0-0.

BOARD OF HEALTH AND BOARD OF SELECTMEN JOINT MEETING – Brem informed the Selectmen that the Board was in the envious position of having two very well qualified candidates Dr. Elizabeth Nilson Ostrow and Mr. Vallabh Sarma. Currently the Board has a good balance with two public health and two engineering professionals, so either candidate would work. Brem noted that the selected candidate would take on the seat vacated by Michael Holland who moved out of town. The appointment would be until the next annual election, but it was hoped that the new member would agree to run for the seat. Brem expressed that Board's gratitude for the number of years that Holland served on the Board and the Water Quality Subcommittee and how valuable Holland's engineering background was to the Board. Brem said the Board met with both candidates and they would both be interested in running for election. In order to provide some guidance to the Selectmen, the Board had taken a straw poll and Nilson was the preferred candidate. It was noted that both Boards were still in session. Goddard recommended a roll call vote starting with the Board of Health.

It was moved (Risso) and seconded (Stevenson) to nominate Dr. Elizabeth Nilson for the Board of Health until the next annual election. Yes: Brem, Risso, Caddell, Gorecki, Stevenson, Williams, Scavongelli, Tice; No – Galligan. Motion carried 8-1-0.

The Board of Health thanked the Selectmen. The Board will notify Dr. Nilson and also ask Mr. Sarma, if he would be interested in working on special projects for the Board. The Board then returned to their meeting.

Galligan explained to the Board that although she voted in favor of Mr. Sarma her reasons had nothing to do with Dr. Nilson's lack of qualifications for the position but rather Mr. Sarma's availability and business background. She is very pleased to have a physician on the Board. She also noted that she is an engineer by education and training but currently working in public health.

Rabies Clinic – Tiffany Rule, DVM of Countryside Veterinarian Hospital has offered to do the clinic. Last year's attendance was low as more pets receive a three year vaccine. The Board agreed that if Dr. Rule agrees, Carlisle could invite other towns to participate.

Open Meeting Law – additional clarification was provided in a hand out. The Board also received Motion Templates for use at meetings.

Budget – the Board reviewed a year end analysis. The revolving account is in good shape. A similar summary will be prepared for Fincom.

ServSafe Course – Randy Phelps, the Board's new inspector, will hold a class for local organizations. Ten students have signed up. Students pay the cost of the course.

Meeting Dates: The Board agreed to start meetings at 7 pm. 11/30/10, 12/14/10, 1/18/11, 2/15/11, 3/22/11, 4/19/11. Meetings will be posted on the website.

BILLS –include nursing charges for two home visits which caused an overrun in the line item, reclassification of wages to the septic loan program, and an invoice for 307 Cross Street under the loan program.

It was moved (Risso) and seconded (Caddell) to approve the bills as presented. Motion passed 4-0-0.

There was no further business discussed. Meeting voted to adjourn at 9:50 p.m.

Respectfully submitted,

Linda M. Fantasia
Recorder